**NAKODA MURRAY**

**ST THOMAS**

**BARBADOS W.I**

**TEL: (246) 4386171, (246) 8277459**

[**nakoda.murray@hotmail.com**](mailto:nakoda.murray@hotmail.com)

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Dear Sir or Madam:

I am writing to express my interest in obtaining a cashier position.

From my experience as a cashier , I am confident that I would make a good candidate for your company. I can work effectively and efficiently with individuals of varying ages and backgrounds. I have worked alongside various individuals of different employment affiliations, thereby improving my interpersonal skills and enhancing my appreciation of communication as a key to the successful completion of any task given enhancing my appreciation of communication as a key to the successful completion of any task given.

Please find the attached copy of my resume, which will provide you with additional information on my educational and employment history as well as names and addresses of persons who will write and speak on my behalf. I look forward to hearing from you so that we may schedule an interview.

*Respectfully Yours,*

Nakoda J. Murray (Ms.)

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**CAREER OBJECTIVE:**

To be an asset to your company, and show my capability of being a dedicated and committed employee.

**EDUCATION/QUALIFICATIONS:**

THE LESTER VAUGHAN SCHOOL

Sept. 2007 - Jun 2012

**Qualifications:**

|  |  |  |
| --- | --- | --- |
| **SUBJECTS** | **CXC** | **YEAR** |
| **Electronic Document Preparation And Management** | **General** | **2012** |
| **English A** | **General** | **2012** |
| **Principles Of Business** | **General** | **2012** |
| **Social Studies** | **General** | **2012** |

|  |  |  |
| --- | --- | --- |
| Course | Certificate | Year |
| Hotel front desk sales and procedures | **General** | **2013 - 2014** |

**Experience in:**

* Managing coin float
* Merchandising
* Cashier
* Keying bills
* Receiving stock

**Professional References:**

Name - Michael Arthur

Occupation: - Senior Departmental Aid

The Queen Elizabeth Hospital

Tel: - (246) 234-9627, (246) 424-6236

Name – Kevin Ellis

Occupation: -Electrician,

Barbados Light and Power

Tel: - (246) 243-2489